



Dear New Patient,

Welcome to our clinic. Recently you were referred to see Dr. Sandra Chong, a dental specialist in Periodontics. An appointment for a complete examination has been made and will take approximately one hour. We request 48 hours notice to re-schedule appointments.

Our clinic is located in the Gateway Business Park at 340 March Road, Suite 101. It is located in the middle of the three blue, mirrored buildings and there is ample free parking which is accessed from Richardson Side Road.

Your initial appointment may include photographs, any necessary digital radiographs, a thorough intra and extra-oral examination, a discussion of your concerns, the current status of your dental health and treatment options. All the information arising from the examination will be communicated to your general dentist without delay.

We encourage you to bring your dental insurance information with you as we would be pleased to help process your dental claim and file pre-treatment estimates. As dental benefits are a negotiated contract between your employer/association and the insurance company, we do not accept payment from the insurance company. Payment is accepted in the form of cash, Interact, Visa, or MasterCard at the time treatment is rendered and your insurance company will reimburse you directly. We do not accept personal cheques.

Enclosed you will find:

1. Privacy Act – Consent form. Please sign and bring this form to your appointment to permit us to communicate with your general dentist.
2. Medical/Dental History Form. Please complete this form at home, if you have time, and bring it to your first appointment in order to decrease the paperwork.

In our clinic, we are committed to providing excellent care in a compassionate environment. We strive to provide education for our patients regarding their conditions, optimal treatment options, as well as reasonable alternatives. We look forward to meeting you and being a part of achieving your dental health goals. Please contact us at anytime with any questions or concerns,

Sincerely,

Dr. Sandra Chong